



SANPETE FINANCIAL GROUP

AFFILIATE REFERRAL CONSULTANT GUIDELINES HANDBOOK

Referral Guidelines that Build Relationships

SANPETEFINANCIALGROUP.COM

THE RIGHT REFERRAL



Right Hon Yvonne E. Gamble
CEO

The art of the VC Deal is in the relationships that are forged.
To build great relationships all sides of the transaction must
be fully compatible.

Take your time to get to know the investor's needs, wants and
desires. Bring only those deals that satisfy the investors
parameters.

The investor will only close deals that take them to their goal.
Before making a referral, you must know that the deal will fit.

**"Deals and money are made every day. Time is the only commodity that is
unreplaceable." ~Right Hon. Yvonne E. Gamble**

let's collaborate

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AFFILIATE FEES

AFFILIATE REFERRAL PROGRAM FEES

An AFFILIATE REFERRAL CONSULTANT® is entitled to AFFILIATE REFERRAL CONSULTANT fees based on success fees collected by SanPete Financial Group, Inc. at the end of each successful transaction funding, based on product or service at a rate of _____.5% (one-half percent) - 15%(fifteen percent)_____of commission fees received by SanPete Financial Group, Inc.

REGISTRATION

REGISTRATION PROCESS

1. The AFFILIATE REFERRAL CONSULTANT® must provide corporation registration documents for their company, business license, a website, street mailing address, suite#, city, state, zip code or postal code, phone number.
2. The AFFILIATE REFERRAL CONSULTANT® must provide the Client signed Engagement Agreement authorizing the Affiliate Referral Consultant to be their representative. This Engagement Agreement must be signed and dated prior to the client's first introductory call with SanPete Financial Group or any of its Investors or Investor's Representatives.
3. AFFILIATE REFERRAL CONSULTANT® Registrations will remain effective for a period of 1-Year. After 1-Year, the AFFILIATE REFERRAL CONSULTANT® must request in writing to continue as an AFFILIATE REFERRAL CONSULTANT.
4. The Registration Form will protect the AFFILIATE REFERRAL CONSULTANT'S® of commissionable fees received by SanPete Financial Group, Inc. with each prospective client only. Should the AFFILIATE REFERRAL CONSULTANT® refer a different client, the process in Step 2 above must be repeated.

VENTURE CAPITAL RAISE PROCESS

1. Once the Client signed Engagement Agreement is received, it is understood by both the client and AFFILIATE REFERRAL CONSULTANT® that SanPete Financial Group's representatives can contact the client directly, and it is the responsibility of the client to share any information discussed with the AFFILIATE REFERRAL CONSULTANT®.
2. The AFFILIATE REFERRAL CONSULTANT® is required to arrange, set-up and or attend the initial, introductory and any subsequent meetings as requested by the client and/or SanPete Financial Group during the entire venture capital raise process.

PAYMENT PROCESS

PAYMENT PROCESS

1. SanPete Financial Group will require a W-9 [US Affiliates] and/or income reporting tax document for your business country of origin to be on file prior to any payment being made.
2. AFFILIATE REFERRAL CONSULTANT® shall provide SanPete Financial Group bank wiring coordinates [bank name, account name, address, routing number, account number] to receive commission fees.
3. SanPete Financial Group shall wire AFFILIATE REFERRAL CONSULTANT® commission fees based on information provided in wiring account instructions received from AFFILIATE REFERRAL CONSULTANT®.
4. AFFILIATE REFERRAL CONSULTANT® commissions will be paid within 7 - 10 days of a successful closing, based on information on file as required in Payment Process steps 2 and 3.

GUIDELINES & CERTIFICATIONS

GUIDELINES & CERTIFICATION

1. The guidelines set forth by SanPete Financial Group are designed to create a positive working relationship between SanPete Financial Group and AFFILIATE REFERRAL CONSULTANTS® based on mutual respect and courtesy.
2. It is our pleasure to work with you and we are happy to pay AFFILIATE REFERRAL CONSULTANT® Professionals who are the procuring cause of a venture capital raise.
3. Once your AFFILIATE REFERRAL CONSULTANT® Agreement is fully executed you will receive an electronic copy with all signatures and an AFFILIATE REFERRAL CONSULTANT® Certificate, that authorizes you to make referrals to SanPete Financial Group for your Venture Capital Raise Clients.

The SanPete
Financial
Group
Administrative
Team looks
forward to
working with
you during the
Venture
Capital Raise
Process!!

